

FALL 2019 NON-LAW STUDENT COURSE REQUEST

To be filled out by non-law students requesting permission to enroll in a course at Cornell Law School. Please print or write legibly. Non-law students will not be permitted to add a Law School course after the end of the Law School's Add-Drop period, no exceptions.

Student's Name: \_\_\_\_\_  
Last First Middle

Birth date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Cornell EmplID #: \_\_\_\_\_ NetID email: \_\_\_\_\_@cornell.edu

Local Address: \_\_\_\_\_  
Street  
\_\_\_\_\_  
City State Zip

Telephone number: \_\_\_\_-\_\_\_\_-\_\_\_\_\_

Your college/department: \_\_\_\_\_

Have you enrolled in a Cornell Law School course before? [ ] Yes [ ] No

If yes, list year(s) and semester(s): \_\_\_\_\_

APPROVAL INSTRUCTIONS

First-year courses: In general, nonlaw students are not allowed to take first year law classes. On very rare occasions, Ph.D. candidates in other departments may be granted permission by the Law School Dean of Students' office to take a first year class. Permission of the instructor is also required but should not be sought before obtaining the permission of the Law School Dean of Students. For further information, contact the Law School Registrar's Office at: [law.registrar@cornell.edu](mailto:law.registrar@cornell.edu)

Upperclass courses: require (1) approval of the instructor and (2) approval of the Law School Registrar after all law students have finalized schedules and enrollment does not exceed enrollment cap.

This form is for the Law School only. It is your responsibility to secure any forms and approvals required by your own college.

Law Course #: \_\_\_\_\_

Title of Law School course: \_\_\_\_\_

Instructor: \_\_\_\_\_

Grade Option: Please discuss your grade option or audit request with the instructor before submitting this form.

- \_\_\_ Request for S/U grade option approved
- \_\_\_ Request for Letter grade option approved
- \_\_\_ Request for AUDIT approved

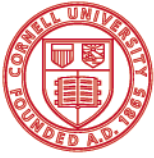
\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Faculty signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Return this form to the Law School Registrar's Office, 160 Myron Taylor Hall by 12:00 noon on Wednesday, September 4.



**Cornell University  
Law School**

Lawyers in the Best Sense

Registrar's Office  
Cornell Law School  
160 Myron Taylor Hall  
Ithaca, NY 14853-4901  
T: 607-255-7190  
F: 607-255-7033  
E: registrar@lawschool.cornell.edu

**Honor Pledge**

I verify that I have read the Law School policies concerning the Standards of Professional Conduct and the Code of Academic Integrity (Law School Code of Honor) which are located on the Registrar's website in the Law School Policies section: [http://registrar.lawschool.cornell.edu/lawschool\\_policies.cfm](http://registrar.lawschool.cornell.edu/lawschool_policies.cfm)

Further, I pledge that I will comply with the Law School rules and the University Code of Conduct. By signing this pledge, I acknowledge that as a student in a professional school at Cornell University, I am expected to conduct myself in a manner that exemplifies honesty, integrity and good character.

In addition to the policies concerning Standards of Professional Conduct and the Law School Code of Honor, other rules and policies govern Cornell Law School students. Below are the Internet locations of these policies. I know that it is my personal responsibility to familiarize myself with these policies.

Campus Code of Conduct:

<http://www.dfa.cornell.edu/treasurer/policyoffice/policies/volumes/governance/campuscode.cfm>

Cornell University Harassment Policy and Procedures:

<http://www.dfa.cornell.edu/dfa/treasurer/policyoffice/policies/volumes/humanresources/prohibited.cfm>

Cornell University Records Policy (Policies and Procedures under the Family Education and Privacy Act [FERPA]):

<http://www.dfa.cornell.edu/dfa/treasurer/policyoffice/policies/volumes/governance/studentinfo.cfm>

Cornell Alcohol Policy:

<http://www.dfa.cornell.edu/treasurer/policyoffice/policies/volumes/governance/alcohol.cfm>

Crime reports required by the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act": [http://www.cupolice.cornell.edu/annual\\_report/clery\\_stats.cfm](http://www.cupolice.cornell.edu/annual_report/clery_stats.cfm)

Law School Exam Procedures:

[https://support.law.cornell.edu/students/forms/LaptopForms/Exam\\_Procedures.pdf](https://support.law.cornell.edu/students/forms/LaptopForms/Exam_Procedures.pdf)

\_\_\_\_\_

Print name

\_\_\_\_\_

Signature

\_\_\_\_\_

Student ID number

\_\_\_\_\_

Date

**This Honor Pledge must be signed and returned to the Law School Registrar's Office.**