

Sample Recent Graduate Resume

Name

Address • (607) 555-5555

[firstnamelastname@gmail.com](mailto:firstname.lastname@gmail.com)

EXPERIENCE:

The Honorable Kathryn A. Oberley, District of Columbia Court of Appeals, Washington, DC
Law Clerk, August 20xx - present

Conduct legal research and write bench memoranda analyzing topics including Court's jurisdiction, settlement agreement interpretation, parental rights termination, and criminal defendants' federal rights.

Office of the United States Attorney, Northern District of New York, Syracuse, NY
Law Clerk, Civil Litigation Division, Spring 20xx

Competitively selected by faculty for credited externship. Researched case law and wrote memoranda on issues involving settlement agreements, employment discrimination, and prisoner's ability to proceed *in forma pauperis*.

The Office of the Attorney General for the District of Columbia, Washington, DC
Law Clerk, Civil Litigation Division, Fall 20xx

Worked full time for academic credit. Wrote draft motions for submission to federal and state trial courts on requests for discovery, exclusion of evidence, employment discrimination, and sexual harassment.

Summer Associate, Office of the Solicitor General, Summer 20xx

Researched case law and wrote draft briefs and motions on matters before federal and state courts of appeal regarding unemployment compensation benefits, federal right against cruel and unusual punishment, aggravated assault, and federal magistrate's authority to grant attorneys' fees.

The Honorable Reggie Walton, U.S. District Court for the District of Columbia, Washington, DC
Intern, May-June 20xx

Researched case law and wrote memoranda on topics including individual's ability to sue government officials in their individual and personal capacities.

EDUCATION:

CORNELL LAW SCHOOL, Ithaca, NY

J.D. with concentration in Advocacy, May 20xx

Award: CALI Award for highest grade in Advanced Persuasive Writing & Appellate Advocacy

THE GEORGE WASHINGTON UNIVERSITY, Washington, DC

B.A. in International Affairs, *cum laude*, May 20xx

PROFESSIONAL AFFILIATIONS:

Member of the Virginia State Bar